

The Sanctioning Process In The CIF San Francisco Section



What Events Require Sanctioning?

- ✓ Any interstate event involving two (2) or more schools which is co-sponsored by or titled in the name of an organization outside the school community
- ✓ Events in non-bordering states if 5 or more states are involved
- ✓ Events in non-bordering states if more than 8 schools are involved
- ✓ Any event involving two (2) or more schools that involves a team from a foreign country



Sanctioning Instructions For Host School

- **Complete Part I and Page 4 of current NFHS Sanction Application dated 8/1/07**
- **Complete Eligibility of Participants Verification Form**
- **Submit Sanction Application, Processing Fee & Eligibility Of Participants Verification Form To Section Office.** (Note: Checks should be made payable to NFHS; there is no processing fee for International Athletic Competition applications)



Processing Fee Schedule

- **\$100** if application is received 90 days or more prior to the event
- **\$150** if application is received 45-89 days prior to the event
- **\$250** if application is received 20-44 days prior to the event
- **\$250 plus \$50 penalty** for not forwarding the list of actual entries or if application is received less than 20 days prior to the event



Section Responsibility

- **Section Commissioner Approves Or Denies Application.**
- **If approved, the Section Commissioner Forwards The Application to the State CIF**
- **The Section Notifies The School of State CIF and NFHS Approval or Denial**

Financial Report



- **Financial Reports are not required. However, if the CIF San Francisco Section, any other CIF Section, or any NFHS member state association inquires about the finances of a particular event, then the event sponsor has to comply with providing the NFHS Financial Report of Sanctioned Event.**
- **NFHS staff will notify the host school/event sponsor if the financial report has been requested and will have 90 days to provide the financial report.**



**If you have any questions,
please call your CIF San
Francisco Section Office at 415-
920-5185. We hope your
sanctioned event is a
tremendous success!**