

Pre-Enrollment Contact Affidavit (San Francisco Section Form 510)

This Pre-Enrollment Contact Affidavit **Must** be completed and submitted with the appropriate San Francisco Section Transfer Application Form (212 or 214) in order for transfer application to be considered

STUDENT NAME: _____
 NEW SCHOOL: _____
 FORMER SCHOOL: _____
 DATE: _____

Sport(s) and level of participation in the previous twelve calendar months:

Sport _____ Level (circle one) Varsity JV Frosh/Soph Frosh
 Sport _____ Level (circle one) Varsity JV Frosh/Soph Frosh
 Sport _____ Level (circle one) Varsity JV Frosh/Soph Frosh
 Sport _____ Level (circle one) Varsity JV Frosh/Soph Frosh

IMPORTANT NOTE: Providing false or fraudulent information to gain athletic eligibility can lead to ineligibility of the student applicant for a period of up to 24 months and sanctions against the school's athletic program. See CIF Bylaws 200.D and 214.C.6 and San Francisco Section Bylaws.

1. PARENT'S AND STUDENT'S STATEMENT

By signing this affidavit below, I hereby certify that no person who is connected with the athletic department of the enrolling (new) school (school B), or is part of the booster club of school B or who was acting on their behalf has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, guardian or caregiver, or anyone acting on behalf of this student, prior to the completion of the enrollment process at school B.

 Parent's Signature Date Student's Signature Date

- OR -

I am unable to certify that the above statement is true, therefore, as required I am submitting a complete written disclosure of the specifics of any pre-enrollment communication or contact. (please attach your statement to this affidavit and submit with this student's transfer application forms).

 Parent's Signature Date Student's Signature Date

2. FORMER SCHOOL STATEMENT (School A)

My signature below attests to the best of my knowledge I have no credible¹ evidence of any person who is connected with the athletic department of the new school (School B) or who is part of the booster club of the new school (School B) or who is acting on their behalf, having communication, directly or indirectly, through intermediaries or otherwise with the transfer student, student's parents, guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

 Signature of athletic director of former school Date

 Signature of head coach of former school Sport Level Date

 Signature* of head coach of former school Sport Level Date

 Signature of principal of former school Date

*(If student has/will compete(d) in more than two sports, please copy this Form 510 and include signatures of additional appropriate head coaches on separate sheet and attach).

- OR -

I am unable to attest that the above-statement is true. Therefore, as required, I am submitting a written explanation including a specific description of the circumstances and all other documentation I have regarding any pre-enrollment communication or contact of which I am aware. (Please attach your statement to this affidavit and submit with this student's transfer application form).

 Signature Principal Date

1. Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable, and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.

3. ENROLLING (NEW) SCHOOL STATEMENT (School B)

My signature below certifies that to the best of my knowledge no person who is connected with our athletic department, or is part of our booster club, or who is acting on our behalf has had communication, directly or indirectly, through intermediaries or otherwise with this transfer student, student's parents, guardian or caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process in School B.

Signature of athletic director of enrolling school Date

Signature of head coach of enrolling school Sport Level Date

Signature* of head coach of enrolling school Sport Level Date

Signature of principal of enrolling school Date

*(If student has/will compete(d) in more than two sports, please copy this Form 510 and include signatures of additional appropriate head coaches on separate sheet and attach).

- OR -

I am unable to attest that the above-statement is true. Therefore, as required, I am fully disclosing and describing, in writing, the specifics of any pre-enrollment communication or contact. (Please attach your statement to this affidavit and submit with this student's transfer application form).

Signature Principal Date

SECTION COMMISSIONER'S REVIEW

_____ Returned to new school for further processing.

_____ Form 510 incomplete. Missing the following:

_____ Signature of student; _____ Signature of parent _____ Written Documentation

_____ Signature of principal; _____ Signature of coach(es) _____ Other _____

_____ Form 510 completed with all appropriate signatures

_____ Form 510 completed without all signatures – written documentation attached

_____ Written documentation attached and reviewed – no further action is necessary.

_____ Written documentation attached and reviewed – additional action is necessary.
(See attached letter from Section Commissioner)

Section Commissioner's Signature Date

This is only one part of the San Francisco Section Transfer Waiver Application Process. Please see appropriate San Francisco Section Transfer Waiver Application Form (214, 214H, 212F) for final action on student's eligibility.

****Applications will take time to be processed before a decisions is rendered. Please submit this application well in advance of the season in which you plan to participate.****

**SAN FRANCISCO SECTION, CIF
DONALD C. COLLINS, COMMISSIONER
555 PORTOLA DRIVE, ROOM 250
SAN FRANCISCO, CA. 94131
(415) 920-5185
FAX (415) 920-5189**

DO NOT SUBMIT THIS FORM IF IT IS INCOMPLETE OR IS NOT ACCOMPANIED BY THE APPROPRIATE SAN FRANCISCO SECTION TRANSFER APPLICATION FORMS – THIS SHOULD BE PROCESSED WITH ASSISTANCE FROM THE ATHLETIC ADMINISTRATION AT THE NEW SCHOOL