

TO: Donald C. Collins, Commissioner of Athletics

FROM: _____, Principal

_____, School

DATE: _____

RE: **Waiver of ASEP/NFHS Requirement**

Name of Coach Seeking Waiver: _____

Sport Coached: _____

Please grant a waiver of the American Sport Education Program (ASEP)/NFHS requirement to the above named coach. The coach seeks a one-time exemption of the requirement as a first time, first year high school athletic coach.

The coach understands that any waiver you grant is only good for one season of sport and that he/she is required to pass an ASEP or NFHS certification course prior to coaching any future high school team(s) in California. My athletic director will provide information about obtaining ASEP/NFHS training to this coach to ensure that he/she meets this requirement should he/she intend to coach high school sports in the future.

Thank You,

_____, Principal
(signature required)

(Print on school letterhead)