

# SFUSD

## BACKGROUND CHECK PROCEDURE FOR ATHLETIC COACHES

In compliance with the directive from Human Resources, all coaches, whether volunteer or assigned, must have background clearance approval prior to contact with SFUSD students. This includes both fingerprinting and a TB test.

Athletic Director, please have your VOLUNTEER coach schedule a fingerprint appointment by calling HR at 415-241-6101.

Name of Coach: \_\_\_\_\_

Sport(S) Coached: \_\_\_\_\_

School: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Volunteer       Paid       Head Coach       Assistant

Prospective coach is a certificated SFUSD teacher

Prospective coach is a classified SFUSD employee.

*Signature required (either principal or athletic director):*

Principal/Athletic Director \_\_\_\_\_

Date of request \_\_\_\_\_

Please fax this to the Athletic Office at 920-5189 along with other New Hire Coach paperwork.