



San Francisco Unified School District
CIF San Francisco Section
Athletic Office
555 Portola Dr., Bungalow 2
San Francisco, CA 94131

AGENDA

BOARD OF MANAGERS' MEETING Thursday, November 3, 2022

John O'Connell Technical High School
2355 Folsom Street, San Francisco, CA 94110

I. Call to order – President Arenson

A. [Roll Call](#)

B. Welcome and Introductions

II. Adopt the Agenda – President Arenson

A. Approval of November 3, 2022 CIF - SF Board of Managers Agenda

A motion was made by Susan Ryan and second by Suniqua Thomas to approve the November 3, 2022 CIF - SF Board of Managers Meeting Agenda.

- **Passed 10-0-0**

III. Public Comment – President Arenson

Pursuant to Education Code section 33353, any person wishing to speak on any item on the agenda or subject matters within the jurisdiction of the CIF-SF, will be heard at this time. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each topic to twenty (20) minutes.

IV. Consent Items – President Arenson

A. Approval of October 6, 2022 CIF - SF Board of Managers Minutes

A motion was made by Nicholas Chan and second by John Schlauraff to approve the October 6, 2022 CIF - SF Board of Managers minutes.

- **Passed 10-0-0**

V. Communications – President Arenson

A. President

B. Commissioner

VI. Reports – SFUSD Director of Athletics & CIF SF Commissioner Barksdale

A. President

- Game Permits
- Sportsmanship Presentation - Brian Seymour CIF State Office
 - [CIF State Sportsmanship Resources](#)
- [Site Security and Officials Hosting Protocol](#)

Seymour introduced himself to the group and noted his role and responsibilities as Associate Executive Director with the CIF State Office. He spoke to the Board of Managers on sportsmanship, discrimination and best practices for Athletics Departments. A 3-minute video was shown on spectator and player game behavior, proper conduct and verbal harassment of coaches and officials. He urged the group to use the video and play it during halftime of games. He noted important state legislation regarding participation data and reminded the Board of Managers

of the importance of the upcoming March 2023 Census. Seymour also displayed the CIF Sportsmanship and Fan Behavior Toolkit, highlighting its resources to benefit principals and their athletics departments. Seymour noted the benefits of the NFHS Parent Conduct course and listed main components of advice he gives to all school administrators; including school communication before an athletic contest, PA reads and Athletics Directors to be engaged. Prevention, Presence, Proximity and Pause are among what Seymour called “The 4 P’s of School Administration”. “Action, Accountability and Communication” also are of the utmost importance. Seymour also noted the importance of positive relationships and minor accommodations of officials to assist with a school’s ability to have officials willingly return to officiate their games. Seymour spoke on how parents’ conduct is directly impacting the retention of officials. He also highlighted action items such as setting up a student-advisory committee, a sportsmanship discussion and asking students how they want their families to conduct themselves at games. Seymour stated having students read a pregame script, positive cheering in the stands, having student leaders be accountable and using cheerleaders’ appropriate cheers as an example are among key tangible steps towards ensuring good sportsmanship at games. It was also advised to the Board to have a preseason parent’s meeting. Seymour noted several bylaws regarding discipline and suspensions for both behavior and conduct, and also for fighting. He also highlighted the resources towards Preventing and Interrupting Discriminatory Behavior, which can be found on of the [CIF State website](#). Seymour then spoke to the Board of Managers about several strategies to prevent bad sportsmanship and negative behavior, including planning ahead, communication, scheduling supervision, being engaged, following through with complaints and communicating concerns and issues. The many duties and responsibilities of a Director of Athletics were also discussed by Seymour, as well as how their role has evolved and grown in recent years. Growth and change within Athletics Departments as a whole was also discussed. The Gender Equity and Gender Identity Toolkit was also noted by Seymour as a resource available to schools. Seymour’s presentation concluded with him asking the Board what their most pressing issues and biggest concerns are at their respective school sites. Academics, Facilities, Security were mentioned by the Board. Seymour also showed the Board a sample email to send to the opposing school’s AD prior to an athletic contest that is available on the CIF State Website.

B. Commissioner

- i. Appeals
- ii. San Francisco Violence Prevention Services (SVIP)
- iii. Athletics Department Staff Update

Barksdale spoke to the group regarding clearing up the misrepresentation of SVIP and its purpose. SVIP is an outreach and prevention group, and not to be viewed as security support for athletic contests.

VII. Non-Action Items – SFUSD Director of Athletics & CIF SF Commissioner Barksdale

- A.** None

VIII. Action Items – SFUSD Director of Athletics & CIF SF Commissioner Barksdale

- A.** None

IX. Information Items – SFUSD Director of Athletics & CIF SF Commissioner Barksdale

A. December Meeting Information

- i. Personnel
 1. [Position Description](#) for head coach and assistant coach
 2. Revised [Assignment of Personnel Form](#) for High Schools
 3. Revised [Assignment of Personnel Form](#) for Middle Schools

Barksdale highlighted the December Meeting Information and urged the group to review the links above before the next Board of Managers meeting.

- ii. FPM: Athletics Education Equity Audit
 1. [2022-23 PEEF School Allocation Letter](#)
 2. [Athletics Allocation Spending & Invoice Tracker](#)

3. [Submission of Athletic Expenditures](#)
- iii. Digital Ticketing
 1. GoFan [Volleyball Championships](#)

Barksdale noted that the League Office will continue moving towards going paperless with its ticketing system, via GoFan, at all AAA/CIF SF Section Athletics Championship Games and asked for the Board's support in moving toward this goal.

X. Adjournment – President Arenson

A motion by Sunqiu Thomas was made and second by Susan Ryan was made to adjourn the meeting at 9:06 am.

- **Passed 10-0-0**