



**CIF SAN FRANCISCO SECTION
BOARD OF MANAGERS
MEETING AGENDA & NOTES
Thursday, September 4th, 2025
12:00-1:00 PM
John O'Connell High School**

I. Call to Order

- A. [Roll Call and Introductions](#)

II. Adopt the Agenda

- A. Approval of September 4th, 2025 CIF - SF Board of Managers Agenda

III. Public Comment

Pursuant to Education Code section 33353, any person wishing to speak on any item on the agenda or subject matters within the jurisdiction of the CIF-SF, will be heard at this time. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each topic to twenty (20) minutes.

No public comment.

IV. Consent Items

- A. [Approval of March 6th, 2025 CIF - SF Board of Managers Minutes](#)

V. Communications

- A. President
 - 1. None
- B. Commissioner
 - 1. None

VI. Reports

- A. LGBTQ Student Services - Kena Hazelwood (not present)
 - 1. [Inclusion in PE/Athletics](#)
 - 2. [CIF Gender Diverse Toolkit](#)
- B. Positive Coaches Alliance (PCA) - Khali Blackman-Newton
 - 1. [PCA Coach Recruitment](#)
 - 2. [Culture Shaping For Leaders](#)
 - 3. [PCA Workshops - Coaches, Students, Parents](#)
 - 4. [Handbook Samples \(Department & Team\)](#)

AAA LEAGUE /CIF SAN FRANCISCO CITY ATHLETIC OFFICE
555 Portola Ave, Bungalow 2
San Francisco, CA 94131



**CIF SAN FRANCISCO SECTION
BOARD OF MANAGERS
MEETING AGENDA & NOTES
Thursday, September 4th, 2025
12:00-1:00 PM
John O'Connell High School**

- C. Lowell High School Principal - Jan Bautista
 - 1. [Lowell Parents Meeting](#)
- D. AAA/CIF SF City Section Head Athletic Trainer - Michael Mayes
 - 1. [SFUSD Injury Reporting Guidelines](#) (Synergy)
 - 2. [Injury Reporting Procedure \(Flow Sheet\)](#)
 - a) **Mild/Moderate Injuries:** Coach > Parent > Athletic Trainer/Athletic Director > Home Campus Injury Report
 - b) **Severe/Significant Injuries:** Coach > Parent + AD > AT > Synergy Injury Report (Coach or AD) + Home Campus Injury Report (AT)
 - c) [Student Injury Report](#)
 - (1) Mandatory completion by Coach or Athletic Director and emailed to the Principal (and Athletic Trainer) on the same day
 - (2) Please submit the completed form to riskmanagement@sfusd.edu (or fax to 415-241-6330).
 - 3. [CIF Heat/AQI Protocols and Procedures](#)
 - 4. [Heat Stroke Protocol](#)
 - 5. [Emergency Action Plans \(EAPs\)](#)
- E. President Chui/Arenson
 - 1. CIF SF Section Board of Managers Meeting Dates (Open to the public)
 - a) Thursday, September 4, 2025
 - b) Thursday, January 15, 2026
 - c) Thursday, March 5, 2026
 - 2. AAA League Principals Meeting Dates (Closed to the public)
 - a) Thursday, October 2 or 9, 2025 - Move to a TBD alternate date & transitioned to virtual
 - b) Thursday, November 6, 2025 - In-person
 - c) Thursday, December 4, 2025 - Move to a TBD alternate date & transitioned to virtual
 - d) Thursday, February 5, 2026 - Move to a TBD alternate date & transitioned to virtual
 - e) Thursday, April 9, 2026 - In-person
 - f) Thursday, May 14, 2026 - In-person
 - 3. 2026-27 CIF SF Section Officer Nominations
- F. Assistant Commissioner - Melvin Landry
 - 1. Flag Football
- G. Assistant Commissioner - Narciso Valencia
 - 1. Championship Sites Needed
 - a) Soccer 2/28 @ 11:00 & 1:00 Galileo-Back-up

**AAA LEAGUE /CIF SAN FRANCISCO CITY ATHLETIC OFFICE
555 Portola Ave, Bungalow 2
San Francisco, CA 94131**



**CIF SAN FRANCISCO SECTION
BOARD OF MANAGERS
MEETING AGENDA & NOTES
Thursday, September 4th, 2025
12:00-1:00 PM
John O'Connell High School**

- b) Spirit Squad- TBD
- c) Badminton
- d) Fencing
 - (1) No JJ for indoor events
- 2. [AAA/CIF SF City Section Ticket Prices](#)
- H. Commissioner - Gail D. Barksdale
 - 1. [Allocation and Spending Tracker](#)
 - a) Funds uploaded 8/19
 - 2. School Site Dashboards/Assignment of Personnel
 - a) Search in Google with School Site Name AOP
 - b) AD/Coach must agree to position and pay at the school site.
 - c) Prorated stipend based on date of clearance/dropping team
 - d) Do not enter hours on timesheets!
 - 3. Security
 - a) Assigned & compensated by the AAA League
 - b) Home Campus Ejection/Incident/Misconduct Reporting
 - (1) Must report incident/misconduct by noon the next day
 - c) [Sportsmanship Toolkit - Spanish Version](#)
 - (1) [Supervision of Athletic Events - Hosting Protocol \(Home and Away\)](#)
 - (2) [SA Code of Conduct](#)
 - (3) [Parent/Caregiver Conduct](#)
 - (4) [CIF State Sportsmanship Resources](#)
 - 4. Signing Authority

VII. Information Items

- A. [Non-League/Clubsport Teams on SFUSD Property](#)
 - 1. [AAA League Athletic Team Offerings \(High & Middle School\)](#)
 - 2. [25/26 High School Seasons, Sports, and Teams](#)
 - 3. [25/26 Middle School Seasons, Sports, and Teams](#)
- B. [25/26 SFUSD Academic Calendar](#) (Public)
- C. [AAA/CIFSF Playoff and Championship Calendar](#) (Public)
- D. [AAA/CIFSF Meeting Calendar](#) (Public)
- E. Bagged Lunches [procedures](#) & [form](#)

VIII. Adjournment

AAA LEAGUE /CIF SAN FRANCISCO CITY ATHLETIC OFFICE
555 Portola Ave, Bungalow 2
San Francisco, CA 94131